

## **Community Working Group – Minutes**

**Working Group:** Community Working Group

**Date:** Monday 11th May 2026

**Time:** 19:00 – 20:30 hrs

**Venue:** Pilning Village Hall

**Chair:** Steph Rutterford

### **1. Welcome**

### **2. Apologies for Absence**

#### **Apologies Received From:**

Cllr Grace Clarke, Sue Biggs

### **3. Establishment of the Community Working Group**

#### **Discussion:**

- Former Community & Green Spaces Working Group restructured and renamed.
- Amalgamation of:
  - o Community & Green Spaces Working Group
  - o Maintenance & Facilities Working Group
  - o Sports & Recreation Working Group
- Confirmation that the new Community Working Group assumes responsibility for matters previously covered by these groups.

#### **No actions/ resolutions**

### **4. Community Working Group Membership**

#### **Discussion:**

- Invitation for attendees to become permanent members.
- Membership expectations discussed:
  - o Attendance at meetings where possible
  - o Supporting community actions
  - o Voluntary participation in agreed actions

#### **New Members / Volunteers:**

- Bob and Lindsey

#### **No actions/ resolutions**

### **5. Allotments**

#### **Discussion:**

- Proposal to include allotment matters as a standing agenda item.
- Current allotment updates.
- Consideration of appointing an allotment point of contact / representative.
- Hedge between cemetery and allotment – replacement of stumps.

#### **Agreements / Decisions:**

- Concern about PC having promised a hedge between Pilning cemetery and Pilning allotment to replace the tree stumps left after conifers were felled, but none has yet been purchased/scheduled to be planted.
- Deferred other items until next meeting, as notice of meeting didn't reach many allotment holders. Item to remain on the agenda for next meeting.

#### **Actions:**

| <b>Action</b>                                                                                                                                                                     | <b>Responsible</b> | <b>Deadline</b> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|-----------------|
| <b>Find out what happened to the proposed hedge between allotment and cemetery, whether it has been ordered/scheduled or whether there are reasons why this has not happened.</b> | <b>SR</b>          | <b>None</b>     |

## **6. Neighbourhood Plan H1 Discussion**

#### **Discussion:**

- Future status of Pilning Playing Field within the Neighbourhood Plan.
- Consideration of Local Green Space designation.
- Discussion of planning protections and implications.

#### **Points Raised:**

- JC advised that she had received information that including H1 in the NDP in any format was contrary to the future preservation of Pilning Playing Field as a green space. Advised that support from the Village Hall to name the Field as a Local Green Space would not be given.
- Other parties were given the information, and had no thoughts at that time. Those present invited to think about the prospect of inclusion in the NDP as a Local Green Space, and to email SR with any thoughts.

**No actions/ resolutions**

## **7. Sports & Recreation**

## **7.1 Pilning Playing Field – Goalpost Replacement**

### **Discussion:**

- Consideration of replacement goalposts.
- Supplier quotations and safety compliance.
- Budget and durability considerations.

**Decision:** Replacing existing goal and installing another at the far end was thought to be a positive contribution to the playing field. Any net supplied with the posts is to be stored to prevent damage/vandalism. Discussion of goalposts suggested by SR was positive, as the cost would be roughly £300 per end, and they can be moved as they come supplied with ground sockets.

**Actions:** SR to propose purchase as spend request at next Full Council meeting

## **7.2 Pilning Playing Field – Future Recreation Improvements**

### **Discussion:**

- Recreation facility requests raised by residents:
  - o Ziplines
  - o Trampolines
  - o Climbing frames
  - o Balancing equipment
  - o Outdoor gym equipment
  - o Basketball court enclosure
  - o Tennis court repairs
- Basketball hoop backing board replacements.
- Multi-use court possibilities.
- Visual safety checks.

### **Decisions / Agreed Priorities:**

- Goalposts and basketball backerboards
- Item will be further discussed at the next meeting, and those present have been invited to email SR with any thoughts meanwhile. Item to remain on the agenda for next meeting.

### **Actions:**

| Action                                              | Responsible | Deadline |
|-----------------------------------------------------|-------------|----------|
| Research suitable basketball backboard replacements | SR          | None     |

## 8. Severn Beach Sensory Garden

### Update Provided:

- Project progress.
- Volunteer support requirements.
- Next volunteer working party scheduled for 2nd June.

### No actions/ resolutions

## 9. Maintenance & Facilities

### 9.1 Pilning Playing Field – Bins & Benches

#### Discussion:

- Number and location of bins and benches.
- Preferred styles.
- Issues arising from recent installations.

#### Agreements / Decisions:

- Bin still potentially required outside Pilning Shop.

#### Actions:

| Action                                                                                                                                             | Responsible | Deadline |
|----------------------------------------------------------------------------------------------------------------------------------------------------|-------------|----------|
| Speak to shopkeeper Sonye, determine whether the bin is still viable in location outside shop and how often it is envisaged it might need emptying | SR          | None     |

### 9.2 Parish Facilities Review

#### Discussion:

- Consideration of additional facilities required within the Parish.

#### Suggestions Raised:

- None, attendees to think about the issue and email SR with suggestions. Item to remain on the agenda for next meeting.

#### 10. Spend Request Recommendations to Parish Council

| Item No. | Issue                       | Recommendation                     |
|----------|-----------------------------|------------------------------------|
| 1        | Goal posts                  | Spend request at next Full meeting |
| 2        | Basketball hoops backboards | Spend request at next Full meeting |

#### Additional Recommendations:

- None

#### 11. Any Other Business

##### Items Raised:

- Bench missing on the sea wall – location unknown.
- Suggestion for any new benches to be offered to the Community for sponsorship.

##### Actions:

| Action                                                                   | Responsible | Deadline |
|--------------------------------------------------------------------------|-------------|----------|
| Find out whether missing bench has been reported and is being dealt with | SR          | None     |

#### 12. Date/ Time/ Location of Next Meeting

TBD

##### Attendance Record

| Councillors Present                                                                         | Members of the Public                                                                                       |
|---------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• Victoria Bywater</li> <li>• Ian Roberts</li> </ul> | <ul style="list-style-type: none"> <li>• Jill</li> <li>• Jayne</li> <li>• Bob</li> <li>• Lindsey</li> </ul> |